

State Health Society, Bihar

Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014

Phone : 0612-3959447, 3959448, 2290321, 2290322

Website : www.shsbihar.org, E-mail : info@shsbihar.org

K.K. PATHAK, IAS
EXECUTIVE DIRECTOR

Letter No.104/SHSB/ED

Patna, dated the 28th December 2005.

To

The District Magistrate,
Aurangabad/Bhagalpur/Bhojpur/Buxar/
East Champaran/Darbhanga/Gaya/Jehanabad/
Kaimur/Lakhisarai/Madhubani/Muzaffarpur/
Patna/Rohtas/Sheikhpura/Siwan/Nalanda/Vaishali

Subject : Out sourcing of Hospital Maintenance Services.

Sir,

With reference to the above subject, a proposal has been under consideration with the State Health Society to improve our services at government hospitals including Sadar Hospitals, Sub-Divisional Hospitals, Referral Hospitals and PHCs.

It has been observed that the cleanliness in our hospitals, toilets, availability of generator facilities and the general maintenance of outer hospital campus has not been up to the desired level. Moreover our maintenance of laundry services and pantry is virtually non-existent. To take care of these issues, the State Health Society has authorised the District Health Society to out source these services to private partners and pay them for their services through the Rogi Kalyan Samitis.

The services to be out sourced are as under :-

- i) Hospital cleanliness
- ii) Laundry
- iii) Kitchen
- iv) Generator Facilities
- v) Maintenance of outer hospital premises

The details of these services can be seen at Annexure-1 enclosed with this letter. The activities mentioned in the Annexure-1 is also the condition on which the work has to be given to the private partners.

Based on the above activities as mentioned in Annexure-1, we had advertised in the local newspapers and obtained offers from interested private-partners/NGOs who are willing to provide the above facilities. Accordingly tenders were received and based on the rates received from private partners we have arrived at a negotiated rates which are enclosed as Annexure-2.

The rates enclosed in Annexure-2 tells you that these are the rates at which the private partner is willing to work in your district.

The parties who are willing to work at such rates as indicated in Annexure-2 are shown in Annexure-3

Therefore, Annexure-3 gives you the set of private partners who are willing to provide services indicated in Annexure-1 at the rates mentioned in Annexure-2.

Therefore, you are now advised to invite the parties mentioned in Annexure-3 and give them work accordingly. Suppose there are 4 parties in Annexure-3, then you have an option to give the hospitals (Sadar Hospital, Sub-Divisional Hospital, Referral Hospital and PHCs) to a single party or divide them equally or any other ratio as you may desire but the rates shown in Annexure-2 are the maximum and the District Health Society should not out source these activities at the rates higher than those indicated in Annexure-2.

You are free to invite any other party at the local level, who is willing to provide the services at Annexure-1 at the rates shown in Annexure-2. You may also negotiate with any parties within or outside Annexure-3 to bring the rates further down.

The concerned District Health Society shall be entering into a contract with these private partners and shall be paying them through the funds available with the Rogi Kalyan Samitis, else the flexible funds given to the District Health Society may also be used for the purpose.

I am enclosing the draft contract conditions which you will enter with the private parties at Annexure-4.

In case of any enquiry in this regard you are requested to contact the undersigned or Mrs. Sarita Singh, Consultant on 94310-15580.

Yours sincerely,

Encl : As stated .

**(K.K. PATHAK)
Special Secretary-cum-Executive Director**